North Florida Area Conference, Inc. – Panel 75
1st Quarter Assembly – Sunday, January 4, 2026
"Our Primary Purpose – A.A.'s Legacy of Service"

Old Business

Motion from The Survivor's Group, District 2: Proposed Motion to change Area 14 Structures and Guidelines (r. 04/25). Proposed Motion to change in Section 8, Secretary, Line "Delivers the minutes to the Post Office to be mailed within at least (30) days prior to the next Assembly." Change to: Delivers the minutes to the Post Office to be mailed within 30 (30) days after the current Assembly.
Background: This was created when the minutes used to be done on a typewriter, hand stamped, and the minutes needed to be transcribed from the recording. Technology has made this issue obsolete, items required to be in the minutes are able to be given to the Secretary the day of the Assembly or emailed to the Secretary for cut and paste. The Secretary has the items needed within 24 to 48 hours of the currently Assembly. The Registrar is able to make changes, deletions or additions within a week's time due to the increased availability of technology. This change would give the GSR time to take the minutes to their groups for discussion prior to the next Assembly. It will give the groups opportunity for feedback, questions answered and dialog on the workshops held during the weekend. Giving the groups the opportunity for discussion early in the quarter will enhance their understanding of general service and the importance of participation.

Motion to amend: Change to: Delivers the minutes within 30 days after the current assembly.
Amended Motion Passed: 1 Opposed, 1 Minority Opinion, Motion to Reconsider the Vote, Failed.

Amended Motion: Motion to change Area 14 Structures and Guidelines Section 8, Secretary, Line (r. 04/25). "Delivers the minutes within 30 days after the current assembly."

Amended Motion: Motion to change Area 14 Structures and Guidelines Section 8, Secretary, Line (r. 11/25). "Delivers the minutes within 30 days after the current assembly."
Amended Motion Passed

New Business

Motion from Finance: Move to change Structures and Guidelines, section "Qualifications and Duties of Officers" under sub-section of "Treasurer Duties", under section beginning with "Must have signature card signed by the Delegate, Chairperson, and Treasurer" - to remove the two bullet point lines written as "All checks shall require the signature of two of the above." AND "All online payments, written or electronic, require review of the invoice and approval by two of the signors prior to disbursement." to be replaced with "All checks and online payments paid shall be reviewed at the end of each quarter by two of the above"
Background: We believe the intent of this original Guideline was to safeguard the cash assets by requiring two signatures on all checks prior to disbursement. Having two signatures on all checks as expenses are incurred however, is not possible given the distance between the Officers' locations once leaving the quarterly area assembly. Currently and for past 8 years at least, blank checks are signed during the quarterly Area Conference and then those blank signed checks remain in the checkbooks unused ... and are then later used for expenses that need to be paid by

the Treasurer as they arise. This procedure of leaving blank signed checks on hand is a cause for concern and is not safeguarding the Area's money assets. Instead, we believe one signature on the check is sufficient and should only be signed upon paying an expense by the Treasurer. Having the written checks then reviewed at the Area Conference each quarter would ensure that checks are being property paid and expensed as outlined in the other sections of the Structures and Guidelines. It should also be noted that any member has the opportunity at any time to review the expenses and general ledger, and the Delegate and Chairperson always have access to review the bank activity at any time.

Motion tabled to be printed in the January minutes.