

**Minutes of the First Quarterly Assembly January 2005  
North Florida Area Conference of  
Alcoholics Anonymous**

**2005 Theme "I Am Responsible"**

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**January 09, 2005**

**Area Chair** – Tom H.. opened the meeting with a moment of silence followed by the Serenity Prayer. He called on Melinda. from District 24 to read the Anonymity Statement and Joe M. from District 32 to read the short form of the Concepts. A welcome to all new GSRs.

**Registrar** – Connie D.. took roll call (attached after minutes). Please send changes or additions to the mailing list to: **NFAC Registrar**

**OFFICER REPORTS**

**Secretary** – Cecilia R. (acting Secretary). Asked for corrections to the October 2004 minutes. She reminded all who speak at the microphone to announce their first name & last initial for the records and requested that any motions coming to the floor under New Business be written out and given to her for the minutes. No additional changes or corrections were forthcoming when called for.

**Chairperson** – Tom H. called for a motion to accept the minutes as presented. So moved, seconded. PASSED. He announced that Corliss G. will act as Parliamentarian in Alva M.'s absence, then called for the Treasurer's report.

**Treasurer** – Rick B. reported on the highlights of the Year 2004 given by the past panel Treasurer as follows:

- Contributions and Receipts for the year = \$37,140.31. Total for the period ending October 19, 2004 = \$28,295.95.
- Assembly collections including coffee donations: \$2,083.95.
- Grapevine sales including 6% tax = \$1,232.00.
- Expenses for the year = \$41,184.28.
- Donations less expenses resulted in a loss of \$4,043.97 for the year.
- Cash in the bank as of December 31, 2004 = \$5,238.48.
- Cash of \$11,500.88 is invested in a CD. The new maturity date is September 11, 2005. Interest expected at CD maturity of \$233.40 is recorded as income not increasing cash.

Although our budgeted loss was greater than actual, the fact that our expenses have exceeded income for the proceeding 2 years has caused a drop in the prudent reserve. We should be making every effort to increase contributions going forward to insure we are able to meet our budgeted expenses. We need to be aware that we have budgeted for a loss situation for 2005 that, if realized, will further deplete the reserve.

Highlight of the last quarter:

- Contributions and Receipts for the quarter = \$8,826.36.
- Assembly collections including coffee donations: \$317.56.
- Grapevine sales including 6% tax = \$417.17.
- Expenses for the quarter = \$10,761.23.
- Donations less expenses resulted in a loss of \$1,934.87 for the quarter.
- Sales tax for July through December on Grapevine sales of \$35.68 was paid Dec 31, 2004.

Please include the Group name and District number on all donations and mail to:

**Rick**

**Chairperson** – Tom H.. asked for a motion to accept the Treasurer's report. Motion was made, seconded. PASSED.

**Delegate** – Michael S. gave recognition to the Past Delegates in attendance as follows: Dan E., panel 45; Dick G., Panel 47 (and Southeast Regional Trustee) and Kathy P., Panel 49, Tom G. Panel 51 & Corliss G. Panel 53. He then reported on these items:

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Thank you for sending me to the Southeast Regional Forum. General Service Board Chair, Elaine McDowell is rotating out from General Service.

In Box 459 for the October and November issue last year there was a Public Information article from North Florida regarding our reaching out to the Spanish community. Our PI chair took Spanish PSA's to the two Spanish TV stations with the help of District 33.

When it comes time for new business, I am going to make a motion to bring a GSO staff member sometime in the next two years to this Area to speak.

There is a joint statement coming from both the North and South Florida Area Delegate's, it is attached to these minutes. He then read the letter and stated that he will make each of these motions, they will be seconded and then I will ask they be tabled, with a discussion period given. All questions and answers will be published in the minutes.

### **Southeast Regional Trustee Report:**

Dick G. the Southeast Regional Trustee gave the Trustee's report. From the AA Quarterly Report November 2004 the following information was reported:

#### Financials:

- Total Revenue \$8,060,800
- Total Expenses \$8,561,800
- Grapevine expenses were \$1,201,071\_Grapevine realized a loss of \$8,748 for the first nine months. Which is more than the budgeted loss projected.
- Reserve fund balance is \$9,061,200, and represents 9 months of operating expenses.
- Budget for 2005 is considering a price increase on books that have not previous been raised.
- Big Book sales of 1,005,732 units were distributed. New translations are in Zulu.

Two weeks from now at the board meeting we will approve the 2005 budget.

Conference agenda and background information will be available by CD or hardcopy for the Delegates to use. Staff will be preparing guidelines for CD distribution.

CPC is converting the kit to a three ring binder.

General Service board meeting was held October 30 with the 18<sup>th</sup> World Service meeting having just completed.

Delegates from 35 countries attended, they then stayed for the Board meeting. 19<sup>th</sup> World Conference will be in held in 2006 in Dublin, Ireland.

The General Service Board approved that the US/Canada co-sponsor the General Service board of France the First Central Africa Zonal meeting to be held in Cameroon in 2007.

Literature Committee "The AA Group Pamphlet" is under reviewed. Will be sent to the Delegate's Literature Committee for consideration.

International convention registrations are at 15,000. Registration forms were mailed out and it is on-line as well.

The Nominating committee made thier recommendations for the next Trustee's.

### **Alternate Delegate** – Fred H.

I will be attending the Delegates Get Together February 4, 2005 with the Delegate.

### **Area Chairperson** – Tom H.

I attended the Southeast Regional Forum, met the new Non-alcoholic Trustee.

**Alternate Chairperson** – Tina C-L. She thanked the Host Districts 6, 24 and 32 for this assembly and pre-thanked the Host Districts 5, 25 and 17 A & B for the next assembly. Districts 12, 15, 23 & 18 A&B will host July, and verified that arrangements for picking up the materials were in place. She suggested we book our rooms early for next assembly (call 352-377-4000 or 877-992-9229). Check out is by Noon. You can book for the next two assemblies. **OCTOBER ASSEMBLY DATE WAS CHANGED TO OCTOBER 14, 15, & 16.**

## **STANDING COMMITTEE REPORTS**

**Accessibilities** – , Gregory S.Chair – 10 in attendance.

Alternate Chair: Louie M.

We discussed what an Accessibilities Committee does and the many ways we can serve the alcoholics with accessibilities challenges.

Some of the available resources from GSO and North Florida Area were reviewed.

There was a discussion regarding some of the challenges faced in providing accessibility services and we opened the floor for input. We also began to set goals for the committee. Both Louie and I would love to help your district establish a special needs/accessibilities committee or be a resource for you if you have one.

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### Archives – Scott L. Chair – 23 in attendance.

Alternate Chair: Chip R. absent

Talked about the direction in which the archives will be heading and that not much will change except that I would like to build a map of the NFAA separated by districts, show the number and names of the groups and the year they were established.

Talked about starting district archives, the care and handling of old materials, and stressed sometimes its better to do nothing at all.

Talked about how I will take the archives to any workshop or round up as long as it's an AA event, not private.

Passed out copies of a story about James Houck and how he met Bill W. in Oxford group meetings.

### Cooperation with the Professional Community – Pauline N., Chair – 44 in attendance.

Alternate Chair: Chet P. absent.

Pauline N. welcomed everyone, introduced herself and opened with the Serenity Prayer. Chet P, alternate chair, was not present.

The CPC workbook information was reviewed. A brief history, what members of the committee can and can not do, why members do service, the traditions in relation to CPC and working within them, the importance of anonymity how to get started preparing for a presentation, newsletters, exhibits, etc was reviewed.

Several examples of guide letters to professionals were available. The pamphlets for committee members and for professionals were presented. Also how to educate the community and professionals was discussed. Many shared their experiences. NFA CPC will be participating in four conferences later in the year. January 11, 12 & 13 in Amelia Island for County Judges from Florida is the first conference.

Pauline thanked everyone for attending and closed with the Lord's prayer.

### Corrections – Chaz H., Chair – 33 in attendance.

Alternate Chair: Rick B. (absent)

Meeting was opened with a moment of silence followed by the Serenity Prayer.

Former inmate Mark G. talked about AA life inside the walls. He suggested that a list of halfway houses be made available.

CI clearance orientations were discussed. Different facilities orientations were discussed. Chaz asked for a list of scheduled CI orientations.

A corrections questionnaire was passed around and all who take meetings inside were asked to fill one out and return to Corrections Chair.

Dan E. talked about streamlining the clearance process for all state facilities. He mentioned that 28 out of 54 correctional institutions were currently having AA meetings.

Literature purchases will be based on the needs of the volunteers. Check with your facility libraries to see what is needed. Other sources of literature are districts, groups and individuals.

Joe D. from Tallahassee is working on a temporary working model for Bridging the Gap. Will advise us as it progresses.

Map of the North Florida Correctional Facilities was presented. All groups currently having meetings are being marked and the history of the corrections in North Florida is in work.

### Grapevine – John J., Chair - 31 in attendance.

Alternate Chair: Melinda G.

After opening the meeting with the Serenity Prayer and reading the AA Grapevine statement of purpose, the topic of "Re-subscription" was discussed. This topic brought about numerous comments of why subscriptions were not being re-submitted?

GVR's were asked to discuss this problem with their groups and districts, to help them understand what a valuable tool the "Meeting In Print" is. The on-line digital archive at AAGrapevine.org, is a fabulous research tool for articles, letters, editorials, special features and of course jokes. If a member needs information for a workshop or for preparation for a meeting, and/or to find answers to sponsee's questions.

Topic for our next NFA conference was selected "Starting a Grapevine/La Vina meeting". Raffle produced 12 subscriptions to Grapevine and there was \$208.00 of AA Grapevine merchandise sold at the Grapevine store.

Thanks to a wonderful job to Grapevine Alt Chair Melinda G and members of one of the host districts (District 24) for their tireless effort with the store and raffle.

Thank you for allowing me to "Pay it Forward".

### Intergroup – Nancy B., Chair – 55 in attendance.

Alternate Chair: Tom D.

Meeting was opened with a moment of silence followed by the Serenity Prayer.

We started the meeting with the search and discovery of an alternate chair. Tom D. from Melbourne volunteered.

We discussed what the functions of the Intergroup or Central office are. We then discussed where to find some of

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the information required for running a Central Office according to GSO guidelines.

We then opened the ask it basket, we had 6 questions including the all famous "Is Intergroup a part of AA"? We defined a clear definition of the difference between District and Intergroup. We also discussed group contributions, fundraisers, expenses to run an office, and how some Central Offices decide to incorporate and some don't.

We had a wonderful group participation and closed the meeting in the usual manner with the Lord's Prayer.

### Literature – Ken S., Chair – 23 in attendance.

Alternate Chair: Jim Toney.

Meeting was opened with a moment of silence followed by the Serenity Prayer.

I informed those in attendance that I had received a welcome packet of information from GSO and that I have spoken with Mary D. at the Literature desk in New York.

I have sent an e-mail to Mary requesting the free literature that is given to all area literature chairs. This kit will include a copy of each of the pamphlets and a copy of the dust jackets of each of the books. In addition to that, I will be purchasing an actual copy of each of the books and booklets and will have a display of all the literature available at the next area assembly in April.

We then read a sheet from GSO that explained what the term "Conference Approved" means and the difference between conference approved and non conference approved literature.

We then reviewed the service manual, NFAA Structures and Guidelines and the guidelines for a Literature committee and what the duties of an a Literature chair and committee should be.

There was then discussion about what a committee is and is not at the North Florida Area.

We then went over the four categories that the pamphlets are divided into, Newcomer, Service, Unity, Professional and how to differentiate those from each other.

I gave those in attendance my e-mail address and phone number and stated that I would be available to go to anyone's conference, workshop, district or home group to talk about literature and it's importance.

We then had a great question and answer session. We closed with the Lord's Prayer.

### Public Information – Al B., Chair – 56 in attendance.

Alternate Chairperson: Doniece S.

Topic: Anonymity

Al B. gave several examples from his district where an AA member's anonymity had been broken at the public level. Most were hospitals offering support groups. He suggested that we investigate our districts for the same problems

He let us know what materials he uses to inform the public of our anonymity policy and why. When speaking always be aware of who's in the audience.

Anything to be taken to conference must be submitted by Jan 15<sup>th</sup>, 2005.

Al & Bill P. Met with a local radio station in Melbourne (District 12) and had an on-air Q&A for 14 minutes aired 12/19 & 1/2/2005.

Thank you to District 33 (Spanish district) for attending a community workshop in Pierson, FL (District 19) for farm & fern workers. They had numerous county dignitaries, representatives of District 33 and Al-Anon.

### Treatment Facilities – Ed V., Chair –24 in attendance.

Alternate Chair: Jim E.

Topic: How do we adhere to the rules of Treatment Facilities and still stay true to ourselves?

Read the Service Materials: Treatment Facilities Workbook, AA Guidelines (Treatment Facilities Committees & Cooperation with the Professional Community).

Intro to Treatment Facilities Workbook says: "There is probably no better place to)..."

Treatment Facility Committee & Cooperation with the Professional Community Committee are combined at GSO.

Read Paragraph 2, CPC Guidelines.

Remember, we are guests at Treatment Facilities.

\*NEW MEETING – Meet with facility director (as high as possible) to reassure.

Read Page 2, Paragraph "Relationship w/Treatment", TFC Guidelines.

\*In business to make money (from clients, insurance companies, government grants etc.)

\*Know what's in the literature ("Problems other than Alcohol")

Read Page 2, Paragraph "Literature & Audiovisual Materials", TFC Guidelines

Page 12 of Treatment workbook suggests we invite Treatment professionals to AA workshops.

Practice steps 10, 11 & 12 on a daily basis: (can't carry a message we don't have)

10: Examine what we are doing: is it unselfish, honest, loving and humble?

If not, what can we do to improve?

11: Remember that God is in charge; what would he have us do?

"Asking ONLY for knowledge of His will..."

12: Practice the principles (honestly, open mindedness, willingness, humility)

Open for Sharing

If we do our homework, stay close to the Higher Power of our understanding, and, to the best of our ability, perform His work well, we can let go and let God.

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What topic would you like to hear about and discuss at the next assembly? Bridging the Gap and getting folks involved. Ask it Basket meeting.

### ADMINISTRATIVE COMMITTEES

#### Finance Committee – Beth J., Chair – 8 of 12 DCM's present.

Alternate Chairperson: Melanie E.

Meeting was opened with a moment of silence followed by the Serenity Prayer.

Chairperson Beth J. read a description of the Finance Committee from Structure and Guidelines. Alternate Chair, Melanie E. was introduced. The procedure for the action items was explained. Rick B. Treasurer reviewed the cash summary from 2004 including expenses, assembly costs, past and current prudent reserve, the CD and the archives rental on office space changed to less expenses for a storage unit from \$4200.00 to \$1200.00 annually.

The budget report was reviewed. In 2004, donations were down and there were less expenses. The goal is to be self supporting for assemblies and to continue to support District workshops. A letter to DCM's from the Treasurer will be mailed regarding NFA finances to be distributed to the GSR's. A report from the AD Hoc Committee requesting \$320.95, a one time expenses for the Spanish Translation of the minutes.

Items what would be brought to the committee at April were mentioned. (replacing 2 computers with laptops)  
Meeting closed with the Responsibility pledge.

#### Site and Agenda – Tina C-L., Chair – 10 of 12 DCMs present.

Alternate Chair: Lori S

Meeting was opened with a moment of silence followed by the Serenity Prayer.

Tina C-L introduced herself as Chairman of the Site and Agenda Committee, welcomed the new DCM's and stated that she needed an Alternate Chair. Anyone interested please submit a brief service resume.

Tina took attendance of the DCM's assigned to the Site & Agenda Committee. Ten DCM's out of 12 assigned to the committee were in attendance. She then explained eligibility to vote and speak at this committee.

The Structure and Guidelines in relation to the Site and Agenda Committee were read to explain the responsibilities of this committee.

The hotel bid process for 2007-2008 was discussed with bid sheets passed out.

The Friday night meeting was discussed and ideas for a written format were developed. **A motion was passed to formally develop a format** and Lori, DCM District 6, offered to put something on paper and this will be continued at the next assembly.

Tina thanked those in attendance and the meeting was closed with the Lord's Prayer.

#### Growth – Fred H. Chair – 7 of 12 DCM's present.

Alternate Chair: Tobi D.

Meeting was opened with a moment of silence followed by the Serenity Prayer.

Fred H. introduced himself as Chairman of the Growth Committee, and Tobi D. was introduced as the Alternate Chair.

Fred took attendance of the DCM's assigned to the Growth Committee. Seven out of 12 assigned to the committee were in attendance.

We reviewed the motions that will be coming to the floor from the Growth Committee from the October 2004 Assembly that were tabled at the January 9 Business meeting.

Several clarifications were made to the members in attendance of questions concerning these motions.

New Business: Motions referred to Growth Committee from the floor of the October 2004 Assembly were discussed.

This included a motion that the North Florida Area create the position of Bridging the Gap Coordinator to organize and coordinate the Area's Bridging the Gap efforts. **We discussed this motion, and voted not to recommend pursuing this motion.**

Wendy M. from District 25 and Carolina T from District 18-A have volunteered to review the new general Service Manual changes with our Structures and Guidelines.

A brief discussion of the purpose and responsibilities of the Growth Committee were discussed. The Chairman will forward copies of the current North Florida Area Structure and Guidelines to all members of the Committee.

The topic of managing Districts that have multiple DCM's was discussed. Several members in attendance that are currently serving in split Districts discussed and described the benefits and difficulties they have encountered.

Fred thanked the 25 people in attendance and the meeting was closed with the Lord's Prayer.

### SPECIAL REPORTS

**FCYPPA** (Florida Conference of Young People in Alcoholics Anonymous) Keri L. stated the convention dates were moved to May 6-8<sup>th</sup>, 2005 in Jacksonville. Website [www.fcypaa.org](http://www.fcypaa.org). If you registered you are still in the database, you

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will however need to re-register with the hotel.

**49<sup>th</sup> Annual Florida State Convention** Ann P., Event Chairperson, announced that registration forms are now available for this year's convention and that the committee is seeking volunteers to work the event. Start making your plans now to attend in Orlando. Web Site is [flstateconvention.com](http://flstateconvention.com).

### **MOTION FROM DELEGATE RE NAPLES CONVENTION:**

Regarding the two motions that were mentioned in the Letter from both Area's chairs, here are the questions and answers that were asked. Answers are in *italics*.

Questions:

When did we find out? *Since last assembly.*

If we do not pass either motion will it stay the same? *Yes*

Profit from Jacksonville was \$2,000 that were left over. Could any part of the profits be applied? *Not possible for 2004, possibility for 2005/2006.*

Will the letter be printed in the minutes along with questions asked. *Yes*

Are we going to have the benefit of legal consul to help with this? What is the impact of these motions re the traditions?

Will we get more information from the Advisory committee? *Yes*

The Southeastern Trustee was asked to comment: General Service Board does not consider this a GSO problem, it is an Area problem. Unique to Florida we have a combined State Convention. Liability is not a part of these motions. What are the legal ramifications: If the people of the hotel can establish a link between the committee that signed the contract and areas, there is a possibility that we are liable. We need to separate the Area's from these Conventions or the Area's need to host the Conventions.

How do other Area's handle conventions? *GSO hosts and pays for the International. Some Area's do there own.*

Knowing what we do, can we set up a trust to cover these expenses? How do we set up a committee for this? *If we vote to not support, this would be a mute point. A committee would have to be set up from both Area's.*

Historically how has this been with the State Conventions? *There is an Advisory Committee set up to help oversee the tax exempt and improve communication from both Areas.*

Can we pull from other Area's who have had the same experience. *Yes the Delegate will contact GSO.*

Experience was given from a member who has been involved with other states. Some have a more structured Advisory Boards.

How did we lose the money and do we have to guarantee a certain number of attendees? *A couple of problems contributed to the loss. As far as numbers, it is by room nights reserved and banquet tickets sold.*

AA Guidelines were presented, why were they not adhered to? Are the Advisory minutes published? *No only the Advisory members get the minutes.*

Is the Area a non-profit? *Yes.* Do we have legal counsel? *No.* Do we have a legal opinion? *No.*

Briefing package to go the groups with legal opinion was asked for. *We will do what we can, we only have 3 months to get this done, we will do our best.*

What if South and North Florida vote on two different motions? *We will adhere to what we vote on.*

Why would we want to be involved with State Conventions? *Because we historically have been.*

Are either of these options in violation of the Traditions? *We do not feel that there is any violation of traditions.*

The issue is whether we can get legally around this. Are we committed to it and are we going to bear the responsibility for it?

### **OLD BUSINESS**

Motions from the Growth Committee to modify Structures & Guidelines as follows:

1. Modification – All information regarding the Assembly should be forwarded to the Secretary sufficiently in advance of the mailing deadline to ensure inclusion in the mailing. The mailing shall include the minutes of the previous Quarterly Assembly meeting and the Proposed Business Agenda. (page 5)
2. The following is the suggested order of business for the business session, but may be adjusted by the Chairperson to facilitate any special needs of an Assembly. (page 6)
3. Other items of business brought before the Officers/DCM, Area Officers or other meetings may be added to the agenda by the Chairperson. Business not on the agenda may be brought before the Assembly from the floor in the form of a motion. If such a floor motion is considered by the Chairperson to warrant Administrative Committee review the Chairperson may call for a motion to table and refer the motion to the appropriate committee to be discussed and reviewed, and returned to the floor for action at the current, next or following Assembly. (page 7)
4. The following persons are eligible to stand for Delegate: All current and past DCMs. The following are eligible to stand for Alternate Delegate: All current and past DCMs. The following are eligible to stand for all other area offices: All current and past DCMs, all current and past GSRs, all elected Area Officers. Others may be nominated if those nominations are accepted by a two-thirds majority vote of the Assembly. (page 8)

MOTION TO TABLE TO NEXT ASSEMBLY DUE TO TIME CONSTRAINT. SECONDED. PASSED.

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Motion from Growth Committee:

Motion to define a committee for the North Florida Area. A committee shall consist of the Area Committee Chairperson, the Alternate Area Committee Chairperson, three DCMs assigned by the Area Chairperson and any other voting member of the Area Assembly who so desires.

MOTION TO TABLE TO NEXT ASSEMBLY DUE TO TIME CONSTRAINT. SECONDED. PASSED.

Motion from the Growth Committee:

Motion that the following changes be made to the Archivist Guidelines and reprinted in the minutes to be voted on after the decision is made regarding the definition of a committee (see complete revision further on in the minutes):

1. Eliminate the term "non-rotating" wherever it occurs in the proposal.
2. Table the sections in Items 2 & 3 on how to select pending committee definition.
3. Add to Item 4 that the individual being considered must be a member of AA.
4. Change the reference to Concept 6 to Concept 11 on page 2.

MOTION TO TABLE TO NEXT ASSEMBLY DUE TO TIME CONSTRAINT. SECONDED. PASSED.

Motion from the Growth Committee:

Motion to modify Structure and Guidelines (Item 7 Eligibility to Stand for Area Office) as follows:

Currently reads: "At the quarterly assembly immediately prior to an election assembly, all current and past DCMs and **electd area officers shall be queried to determine if they would be available to stand for any of the Area Offices. Individuals may indicate their willingness to stand for office at the election Assembly and nominations will also be taken from the floor at that time.** The voting body should have a choice of at least two candidates for each office, whenever possible."

Modify to read: "At the quarterly assembly immediately prior to an election assembly, all current and past DCMs and **Alternate Delegates shall be queried to determine if they would be available to stand for Delegate. All current and past DCMs shall be queried to determine if they would be available to stand for Alternate Delegate. All current and past DCMs, GSRs and elected area officers shall be queried to determine if they would be available to stand for any of the other Area Offices. Eligible individuals may indicate their willingness to stand for office at the Election Assembly and nominations will also be taken from the floor and approved by two-thirds majority at that time.** The voting body should have a choice of at least two candidates for each office whenever possible."

**MOTION PASSED.**

Motion from the Growth Committee:

Motion to modify Structure and Guidelines (Item 14 Nomination Procedure and Vote for Trustee Nominees) as follows:

Currently reads: "Nominations for Southeastern Regional Trustee and **Trustee At-Large** will be held at the fourth quarterly meeting..."

Modify to read: "Nominations for Southeastern Regional Trustee and **Trustee At-Large U.S.** will be held at the fourth quarterly meeting..."

**MOTION PASSED.**

Motion from the Growth Committee:

Motion to modify Structure and Guidelines (Item 16 Area Office Funding) as follows:

Currently reads: "The Delegate will receive expenses for attending Area Assemblies. The General Service Office each year sends an request for funding to cover the Delegate expenses to the General Service Conference."

Modify to read "The Delegate will receive expenses for attending Area Assemblies. The General Service Office each year sends a request for funding to cover the Delegate expenses to the General Service Conference."

**MOTION PASSED.**

Motion from the Growth Committee:

Motion to modify Structure and Guidelines (Item 16A Area Prudent Reserve) as follows:

Currently reads: "The prudent reserve be set at 75% of the annual budget".

Modify to read: "The prudent reserve be set at 75% of the annual budget, **to include cash on hand.**"

**MOTION PASSED. MINORITY OPINION WAS GIVEN.**

Motion from the Growth Committee:

Motion (regarding the elimination of the inactive districts) that District 26 go to District 7 and District 29 go to District 12, with the elimination of the lines between those and the elimination of the numbers 26 and 29.

**MOTION PASSED.**

Motion that Structures and Guidelines be changed so that the Grapevine Chair shall become Grapevine/LaVina Chairperson.

**MOTION PASSED.**

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### **NEW BUSINESS**

Motion from Finance: To amend the budget to reflect Archives change.  
**MOTION PASSED.**

Motion from Finance: To accept Ad Hoc Proposal for Spanish Translation.  
**MOTION PASSED.**

Motion from Delegate: That the NFA invite a GSO staff member during the next two years to not cost more than \$500.00.  
**MOTION PASSED.**

Motion from Delegate: That the Area assume responsibility for the State Convention when it occurs in the Area.  
**Seconded and tabled.**

Motion from Delegate: That the Area not affiliate with the State Conventions.  
**Seconded and tabled.**

Comment was made that we should plan better, so that all area businesses can be considered. Chair noted that we do not have to be out of room until 2pm.

Motion by Delegate to reopen Old Business motion regarding define a Committee.

Motion from Growth Committee:

Motion to define a committee for the North Florida Area. A committee shall consist of the Area Committee Chairperson, the Alternate Area Committee Chairperson, three DCMs assigned by the Area Chairperson and any other voting member of the Area Assembly who so desires. TABLED. Discussion was held. Motion was made to amend motion to modify to Standing Committee's FAILED. Discussion was again held. MOTION TABLE. SECONDED. PASSED. Refer back to Growth.

### **4<sup>TH</sup> RECOMMENDATION WAS BROUGHT UP FOR RECONSIDERATION.**

The following persons are eligible to stand for Delegate: All current and past DCMs. The following are eligible to stand for Alternate Delegate: All current and past DCMs. The following are eligible to stand for all other area offices: All current and past DCMs, all current and past GSRs, all elected Area Officers. Others may be nominated if those nominations are accepted by a two-thirds majority vote of the Assembly. (page 8) PASSED.

**Area Chair** – Tom H. . brought the meeting to a close after a motion to adjourn was seconded and passed. The meeting closed with the Lord's Prayer.

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Attendance**

**Business Meeting, Sunday, January 9, 2005**

**Officers**

Delegate	Michael S.	X
Alternate Delegate	Fred H.	X
Chairperson	Tom H.	X
Alternate Chair	Tina Christopher-Lewis	X
Treasurer	Rick B.	X
Registrar	Connie D.	X
Secretary	Dilene S.	O
Parliamentarian	Alva M.	O
Webmaster	Glenn W.	X

Totals	35	20	146
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**Standing Committees**

Accessibilities	Gregory S.	X
Archives	Scott L.	X
Corrections	Chaz H.	X
CPC	Pauline N.	X
Grapevine	John J.	X
Intergroup	Nancy B.	X
Literature	Ken S.	X
Public Information	Al B.	X
Treatment	Ed V.	X

**Administrative**

Growth	See Alt Del	
Finance	Beth J.	X
Site/Agenda	See Alt Chair	
Total		17

District	DCM	Alt DCM	GSR's
1	X	O	8
3	X	O	4
4	X	O	3
5	X	X	4
6	X	X	8
7A	O	O	1
7B	X	O	1
8	X	O	3
9A	X	X	3
9B	X	X	3
10	X	1	4
11	X	O	1
12A	X	O	2
12B	X	O	2
13	X	X	7
14	X	X	13
15	X	X	6
16	X	O	1
17A	X	X	4
17B	X	O	3
18A	X	X	4
18B	X	X	5
19A	X	X	3
19B	X	X	3
20	X	X	6
21	X	O	3
22	X	X	2
23	X	O	6
24	X	O	3
25	X	O	6
27	X	O	1
28	X	X	7
30	X	X	8
31	X	X	2
32	X	X	2
33	X	O	5

In Nov 2004, the Florida State Convention Advisory Committee met. In Dec 2004, the North and South Florida Area Panel 55 Delegates and Chairs met with Dick G , our Southeast Regional Trustee at the Southeast Regional Forum. He requested that the two delegates make a joint statement at the January 2005 Assembly. He did not tell us what to say but rather urged us to inform the fellowship of the following facts:

The Florida State Convention held in Jacksonville in 2004 was profitable.

The Florida State Convention held in Naples in 2003 was not profitable. There was a loss of \$42,000 payable to only one vendor, the Registry Hotel. The hotel sought payment from Alcoholics Anonymous in New York and was informed that each entity in AA is autonomous. The hotel brought suit against the chair of that convention adding legal fees and interest of \$16,000 for a total due of \$58,000. The chair of that convention has signed a personal promissory note to repay the amount.

We jointly agreed that it was better to inform the fellowship of the above information rather than have rumors circulating.

After much thought, discussion and prayer, the delegates of North and South Florida Areas recommend that we move in one of two directions:

- A) The areas assume 100% oversight and responsibility for the state convention, or
- B) The areas remove themselves completely from the state convention and not affiliate with it.

Unfortunately, this is an all or nothing decision. Any shade of gray could leave the areas open to legal and possibly financial liability.

It is our recommendation that the areas discuss this situation and be prepared to make a decision at the April assembly. All of the details for either solution have not been worked out, and we presently do not have all the answers. What we need is to know what direction the Areas wish to proceed with the Florida State Convention.

Yours in Service

Michael S & Steve P  
North & South Florida Area Delegates, Panel 55

**North Florida Area Conference**  
**Cash Summary**  
For the year ended 12/31/2004

	<u>Operating Fund</u>	<u>Reserve Fund</u>	<u>Total</u>
<b>Beginning Balance</b> 1-Jan-04	\$9,560.02	\$11,267.34	\$20,827.36
<b>Income</b>			
Contributions*	33,590.96		33,590.96
Assembly	2,083.95		2,083.95
Grapevine	1,232.00		1,232.00
(less purchases)	(1,270.20)		(1,270.20)
Interest	-	233.40	233.40
<b>Total Income</b>	<u>35,636.71</u>	<u>233.40</u>	<u>35,870.11</u>
<b>Expenses</b>			
Delegate	4,069.21		4,069.21
Alt Delegate	508.12		508.12
Chairperson	923.34		923.34
Alt Chairperson	214.17		214.17
Secretary	5,071.86		5,071.86
Registrar	1,718.06		1,718.06
Treasurer	668.58		668.58
Accessibilities	1,275.12		1,275.12
Archives	5,809.04		5,809.04
Corrections	1,526.57		1,526.57
CPC	2,382.97		2,382.97
Grapevine	311.38		311.38
Intergroup	17.39		17.39
Literature	-		-
Public Info	425.66		425.66
Treatment	1,446.93		1,446.93
Finance	-		-
Growth	-		-
Hotel & Mileage	7,604.72		7,604.72
Conference	196.13		196.13
Website	195.83		195.83
Assembly	5,549.00		5,549.00
<b>Total Expenses</b>	<u>39,914.08</u>	<u>-</u>	<u>39,914.08</u>
<b>Net Income/(Expense)</b>	(4,277.37)	233.40	(4,043.97)
<b>Other Income/Disbursements</b>			
Adjustment to balance cash to bank	(5.47)		(5.47)
Sales Tax 2003 paid in 2004	(38.70)		(38.70)
<b>Total Other Income/Disbursements</b>	<u>(44.17)</u>	<u>-</u>	<u>(44.17)</u>
<b>Ending Balance 12/31/2004</b>	<u>5,238.48</u>	<u>11,500.74</u> *	<u>16,739.22</u>

\*For a receipt, please include a self-addressed, stamped envelope with your donation. Thank you.

\* CD value is maturity value - 9/2005

**North Florida Area Conference**  
**Income & Expenses**  
**For the three and twelve months ended December 31, 2004**

	Oct 20 - Dec 31, ...	Jan - Dec '04
<b>Ordinary Income/Expense</b>		
<b>Income</b>		
4100 · Contributions	7,858.23	33,590.96
4200 · Assembly Income		
4210 · Seventh Tradition	245.78	1,848.10
4220 · Coffee Collection	71.78	235.85
4230 · Structures & Guidelines		
<b>Total 4200 · Assembly Income</b>	317.56	2,083.95
4500 · Literature Sales		
4551 · GV Raffle		
4525 · AAWS		
4550 · Grapevine	417.17	1,232.00
<b>Total 4500 · Literature Sales</b>	417.17	1,232.00
4700 · Interest Income	233.40	233.40
<b>Total Income</b>	8,826.36	37,140.31
<b>Expense</b>		
6999 · Uncategorized Expenses		
6100 · Delegate		
6171.2 · SERF	562.45	562.45
6130 · Supplies		8.89
6120 · Postage	25.90	58.66
6171.1 · SERC	429.09	497.73
6111 · Fla State Convention		70.00
6140 · Telephone	50.68	108.66
6110 · Duplication		57.76
6171 · General Service Conference		931.49
6172 · Delegate Get-Together		362.24
6174 · SERF Delegate Elect	486.24	486.24
6190 · General Expenses	292.36	925.09
<b>Total 6100 · Delegate</b>	1,846.72	4,069.21
6200 · Alternate Delegate		
6210 · Duplication		51.52
6220 · Postage		17.46
6272 · Delegates Get-Together		439.14
<b>Total 6200 · Alternate Delegate</b>		508.12
6300 · Chairman		
6377 · Area Workshops		56.00
6375 · FL State Conv Advisory Comm.	25.00	75.00
6310 · Duplication		5.30
6320 · Postage	5.55	41.70
6330 · Supplies	370.04	386.20
6373 · Florida State Convention		359.14
<b>Total 6300 · Chairman</b>	400.59	923.34
6400 · Alternate Chairman		
6410 · Duplication	17.50	173.88
6420 · Postage		14.60
6430 · Supplies	16.74	25.69
<b>Total 6400 · Alternate Chairman</b>	34.24	214.17
6500 · Secretary		
6510 · Duplication	966.63	4,902.29
6520 · Postage	12.00	31.43

## North Florida Area Conference

### Income & Expenses

For the three and twelve months ended December 31, 2004

	Oct 20 - Dec 31, ...	Jan - Dec '04
6530 · Supplies	66.10	138.14
<b>Total 6500 · Secretary</b>	<b>1,044.73</b>	<b>5,071.86</b>
6600 · Registrar		
6610 · Duplication	58.65	155.86
6620 · Postage	468.84	1,273.92
6630 · Supplies	110.51	288.28
<b>Total 6600 · Registrar</b>	<b>638.00</b>	<b>1,718.06</b>
6700 · Treasurer		
6710 · Duplication	109.18	487.35
6730 · Supplies	40.21	162.73
6782 · Bank Charges		18.50
<b>Total 6700 · Treasurer</b>	<b>149.39</b>	<b>668.58</b>
7100 · Accessibilities Cmte.		
7190 · -Area Workshops		71.62
7110 · Duplication		29.13
7120 · Postage	54.60	191.66
7130 · Supplies	89.78	719.84
7160 · Workshops	76.52	262.87
<b>Total 7100 · Accessibilities Cmte.</b>	<b>220.90</b>	<b>1,275.12</b>
7200 · Archives Cmte.		
7210 · Duplication		43.03
7220 · Postage		30.00
7230 · Supplies		33.50
7240 · Telephone	18.43	98.44
7260 · Workshops		289.20
7270 · Storage	1,063.47	5,089.87
7282 · Document Preservation		225.00
<b>Total 7200 · Archives Cmte.</b>	<b>1,081.90</b>	<b>5,809.04</b>
7300 · Coop w/ Prof Community Cmte.		
7390 · -Area Workshops	157.41	604.51
7310 · Duplication		65.32
7350 · Literature		234.88
7360 · Workshops	131.00	131.00
7370 · Convention Travel		597.26
7381 · Exhibit Space & Convention Fees	500.00	750.00
<b>Total 7300 · Coop w/ Prof Community C...</b>	<b>788.41</b>	<b>2,382.97</b>
7400 · Corrections Cmte.		
7410 · Duplication	80.25	80.25
7420 · Postage	39.00	39.00
7450 · Literature		1,407.32
<b>Total 7400 · Corrections Cmte.</b>	<b>119.25</b>	<b>1,526.57</b>
7500 · Grapevine Cmte.		
7590 · -Area Workshops	46.48	307.18
7530 · Supplies		4.20
<b>Total 7500 · Grapevine Cmte.</b>	<b>46.48</b>	<b>311.38</b>
7600 · Intergroup Cmte.		
7620 · Postage	4.07	17.39
7671 · Intergroup Seminar		
<b>Total 7600 · Intergroup Cmte.</b>	<b>4.07</b>	<b>17.39</b>

**North Florida Area Conference**  
**Income & Expenses**  
**For the three and twelve months ended December 31, 2004**

	Oct 20 - Dec 31, ...	Jan - Dec '04
<b>7800 · Public Information Cmte.</b>		
7890 · -Area Workshops		180.57
7810 · Duplication		27.69
7850 · Literature		209.40
7880 · Video		8.00
<b>Total 7800 · Public Information Cmte.</b>		<b>425.66</b>
<b>7900 · Treatment Facilities Cmte.</b>		
7950 · Literature	94.45	94.45
7990 · Area Workshops	257.52	308.76
7910 · Duplication	89.72	392.98
7920 · Postage	12.21	19.61
7930 · Supplies		7.00
7940 · Telephone	57.06	84.05
7960 · Workshops	237.18	540.08
<b>Total 7900 · Treatment Facilities Cmte.</b>	<b>748.14</b>	<b>1,446.93</b>
<b>8300 · Website</b>		
8340 · Internet Service Provider		195.83
<b>Total 8300 · Website</b>		<b>195.83</b>
<b>9100 · Hotel and Mileage Expenses</b>		
9110 · Hotel for 7 Officers	609.00	1,829.00
9120 · Hotel for 11 Committee Chairs	711.77	2,904.76
9130 · Less Complementary Rooms	-305.00	-1,037.00
9140 · Mileage for Officers and Chairs	574.64	2,730.76
9100 · Hotel and Mileage Expenses - ...	435.40	1,177.20
<b>Total 9100 · Hotel and Mileage Expenses</b>	<b>2,025.81</b>	<b>7,604.72</b>
<b>9200 · Conference Operations</b>		
9210 · Annual Corporate Fees		61.25
9220 · Officers Interim Meeting Rent	25.00	100.00
9280 · Orientation Packages		34.88
<b>Total 9200 · Conference Operations</b>	<b>25.00</b>	<b>196.13</b>
<b>9300 · Literature Purchases</b>		
9350 · Grapevine		1,259.50
9300 · Literature Purchases - Other		10.70
<b>Total 9300 · Literature Purchases</b>		<b>1,270.20</b>
<b>9400 · Assembly Costs</b>		
9470 · Spanish Translator	465.00	465.00
9410 · Coffee Service	1,092.96	4,517.58
9420 · Hosting Expense	29.64	88.12
9460 · GSO Staff		478.30
<b>Total 9400 · Assembly Costs</b>	<b>1,587.60</b>	<b>5,549.00</b>
<b>Total Expense</b>	<b>10,761.23</b>	<b>41,184.28</b>
<b>Net Ordinary Income</b>	<b>-1,934.87</b>	<b>-4,043.97</b>
<b>Net Income</b>	<b>-1,934.87</b>	<b>-4,043.97</b>

# NFACAA 1st Quarter/January 2005 Minutes

**Minutes of the Interim Officer's Meeting – Sunday, February 13, 2005**

**Chairperson** – Tom H.. opened the meeting with the Serenity Prayer.

**Registrar**, Connie D. took roll call, results as follows:

<u>OFFICERS Panel 53</u>		<u>Standing Committees</u>	
Area Chair	X	Accessibilities	X
Alternate Chair/Site	X	Archives	O
Delegate	X	CPC	X
Alternate Delegate/Growth	X	Corrections	X
Registrar	X	Grapevine/LaVina	X
Treasurer	X	Intergroup	X
Secretary	X	Literature	O
		Public Information	X
		Treatment	X
 <u>Administrative Committees</u>		 <u>OTHER</u>	
Growth	See Alternate Delegate	Parliamentarian	X
Finance	X	Webmaster	X
Site and Agenda	See Alternate Chair		

X-Present, O-Absent

This is an information only meeting.

**Delegate** – Michael S. gave out his new address. See resource page. Did workshop in Palm Coast, attended the Delegates Get Together in Atlanta, attended the Space Coast Roundup in Cocoa Beach. I received the Conference agenda items and background material on CD this week. I will make copies of CD and send to all Officers this week. One of the motions in Conference is to have 2 Literature committees. Will be sending out Conference advisory actions to Committee Chairs for the items that pertain to their committees.

**Alternate Delegate** – Fred H.. attended the Delegates Get Together in Atlanta. Met Delegates and Trustees in the Southeast Region. I will be co-chairing the Florida Hospitality Suite for the International in Toronto. The Literature committee at GSO is looking for Spanish stories for the 3<sup>rd</sup> edition of the Spanish Big Book. Grapevine posted a profit.

**Chairperson** – Tom H. new items coming before the Assembly include 3 motions in relation to the State Convention. These will be discussed at the next Assembly. Area Newsletter will be sent out separately to the DCMs for them to make copies for their GSRs. Interim Officers meeting minutes will not included in the Area minutes, so that the Area minutes can be sent out earlier. Minutes will be maintained for anyone to look at.

**Alternate Chairperson** – Tina C-L. Agenda for Saturday will be sent to Secretary for minutes.

**Treasurer** – Rick B. Started January 1, 2005 with \$5,238.48 in checking and a reserve fund of \$11,500.74 in a CD. Donations from groups, coffee and sales of literature were \$2,690.58 and expenses were \$5,241.57 leaving a balance of \$2,687.49 in the checking and \$11,500.74 in the CD for a total of \$14,118.23.

**Secretary** – Cecilia R. (acting secretary) obtained additional information and informed those concerned of the deadlines for including materials in the minutes. Dilene looking into sending out the minutes electronically on CD.

**Registrar** – Connie D. awaiting new database build, awaiting non-profit approval for bulk mailing.

**Webmaster** – Glenn W. asked for April agenda to post on the web site, and need which districts are hosting. There is a web site committee but it currently has no meeting timeslot listed on the agenda. He would like a time slot added to the agenda for this committee to meet. Chair suggested that he attend the Site and Agenda meeting to get permanent slot. Slot for next assembly will be put in.

## Administrative Committees

**Finance** – Beth J. Glenn will be giving us a proposal for the new laptops for the Area Secretary and Webmaster. Need Area Inventory sheets sent back to me, so that a complete inventory can be presented.

**Growth** – Fred H. Structures and Guidelines have been updated. Motions held over and new motions are in the minutes. Webmaster to update Map.

## NFACAA 1st Quarter/January 2005 Minutes

**Site and Agenda** – Tina L-C. Items pertaining to the Conference Advisory Actions will be addressed. Friday night meeting is not a part of the assembly, so motion from last Assembly to format Friday night will need to be discussed.

### **Standing Committees**

**Accessibilities** – Gregory S. we will be conducting a Special Needs survey in the Districts.

**Archives** – Scott L. absent.

**CPC** – Pauline N. topic for April will reviewing the literature for Professionals. Attended the County Judges Mid-Winter 3 day Conference. End of May we will be at 3 National Conventions in Orlando.

**Corrections** – Chaz H. We will be talking about Bridging the Gap. Talking to the District Corrections chairs, and locating the halfway houses in the North Florida Area. Have been in contact with Mary Claire in New York. Having requests for old Grapevines.

**Grapevine/LaVina** – John J.- We will talk about starting a Grapevine Meeting.

**Intergroup** – Nancy B. We will be talking about what the various roles are in the Intergroup/Central Office.

**Literature** – Ken S. absent.

**Public Information** – Al B. We will going over the PI workbook. Video library has been handed down from Committee Chair to Committee Chair, old tapes have been re-copied to VHS to preserve them.

**Treatment** – Ed V. Topic was selected by attendee's at the last Assembly, Bridging the Gap. History and current activity. Will be at the Intergroup Workshop in Winter Park this next Tuesday. Attended a District Treatment Committee meeting to pass out information and video's. One district is working with the State Mental Hospital to bring meetings in. Have been dealing with questions about Treatment centers that require clients to attend meetings inside, can make them speaker meetings, and stick to our singleness of purpose. Suggested they work with the Treatment Center administration.

**Chairperson** – Tom H. closed the meeting with the Lord's Prayer.

## NFACAA

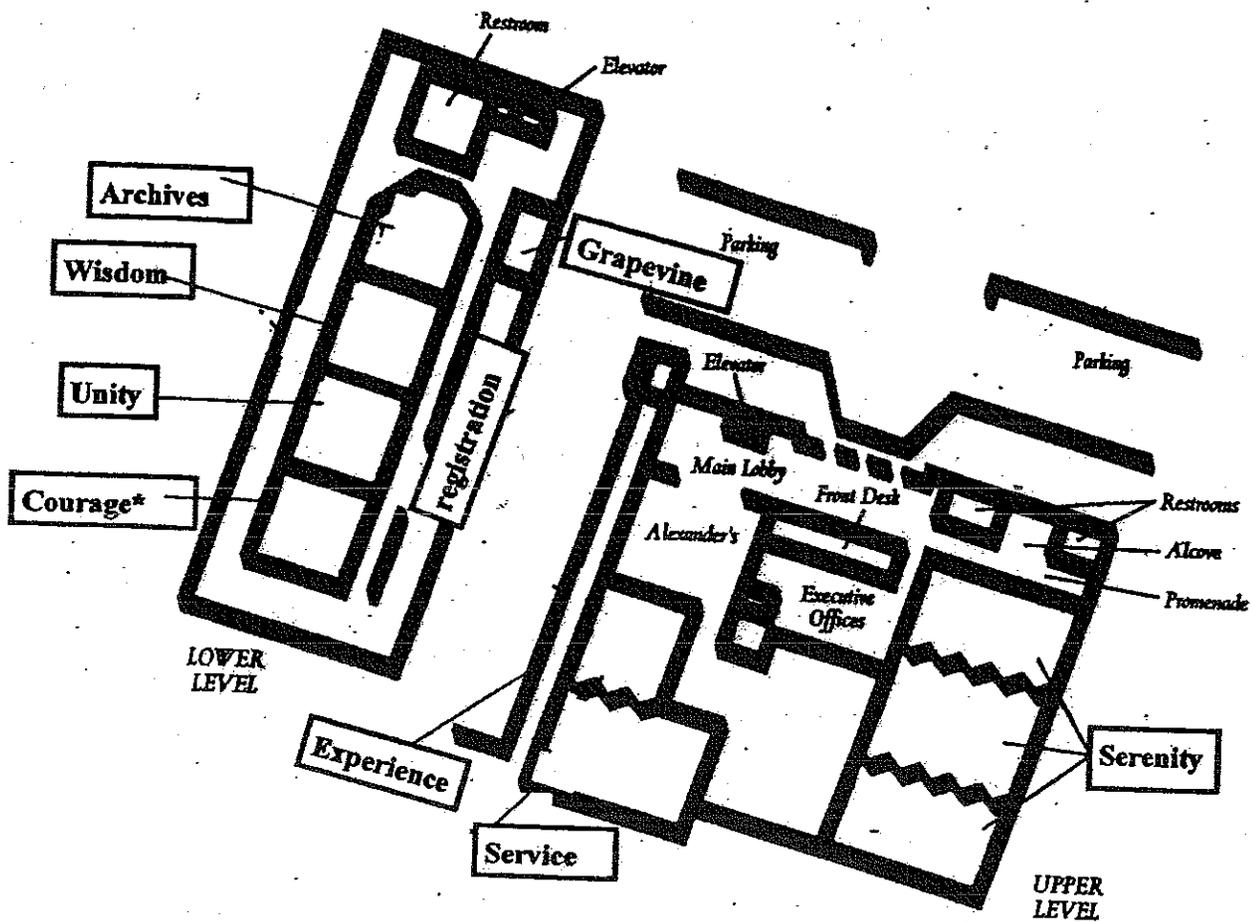
Paramount Plaza Hotel and Suites  
2900 SW 13th Street Gainesville, FL 32608  
352-377-4000 fax 352-371-1159

### Area Assembly Agenda

Host Districts: 5,17, 25

<u>Time</u>	<u>Meeting</u>	<u>Location</u>	<u>Chair</u>
<b>Friday, April 1, 2005</b>			
5:00pm	Registration	Service	Host Committee
8:00pm - 9:00pm	Discussion Meeting	Service	Host Committee
<b>Saturday, April 2, 2005</b>			
8:00am	Registration	Downstairs	Host Committee
9:00am - 10:00am	GSR Orientation	Service	Host Committee
9:00am - 9:45am	Officers Meeting	Wisdom	Tom H
10:00am - 11:30am	Finance Committee	Courage	Beth J
	Growth Committee	Unity	Fred H
	Site & Agenda Committee	Wisdom	Tina C-L
10:30am - 11:30am	Coop w/Professional Comm. Corrections Archives (Permanent time)	Experience Service Archives	Pauline N Chaz H Scott L
11:45am - 12:45pm	Traditions 4,5, & 6 Literature Grapevine Website Subcommittee	Experience Unity Wisdom Service	Host Committee Ken S John J Glenn W.
12:45pm - 2:00pm	Lunch		
2:00pm - 3:00pm	Ask the Officers Forum (P T) Public Information Accessibility	Service Experience Unity	Tom H Al B Greg S
3:15pm - 4:15pm	Service Manual Workshop Treatment Intergroup	Service Experience Wisdom	Past Delegate Ed V Nancy B
4:30pm - 6:00pm	GSR Workshop Officer/DCM Meeting	Service Experience	Tina C-L Tom H
6:00pm - 8:30pm	Dinner		
8:30pm - 10:00pm	Canference Agenda Meeting	Serenity	Michael S
<b>Sunday, April 3, 2005</b>			
9:00am - 12:00pm*	Business Meeting	Serenity	Tom H

meeting room map on back



\* There is a hospitality room in "Courage" Saturday from 11:30 am til 6:00 pm. Entrance to room is from the outside.

The Grapevine Store has a display in the Grapevine room during the hours registration is open.

The Archives Committee has a display in the Archives room Saturday between the hours of 11:30am - 12:45pm and 2:00pm - 4:00pm

There is an ice cream social on Saturday night in the restaurant from 9:30 pm - 10:30 pm. .  
Cost is \$5.00

There are breakfast, lunch and dinner buffets in the restaurant.

Remember that in order to vote on Sunday, you need to be at your Districts assigned seat .  
by 9:00 am

Those who want to have a meeting by the pool go there 7:00 am and 10:00 pm Saturday and at 7:00 am on Sunday.

For ASL interpreter, please have your DCM contact the Site & Agenda Committee Chair.

**NORTH FLORIDA AREA CONFERENCE  
ALCOHOLICS ANONYMOUS  
Second Quarterly Assembly, April 3, 2005**

**BUSINESS MEETING AGENDA, SUNDAY, APRIL 3, 9:00 AM** (Page 1 of 2)

Open	Delegate's Report
Reading of Anonymity Statement	Alternate Delegate's Report
Reading of short form of Concepts	Chairperson's Report
Roll Call by Registrar	Alternate Chairperson's Report
Secretary's Report – motion to accept	
Treasurer's Report – motion to accept	

**Standing Committee Reports**

Accessibilities	Corrections	Literature
Archives	Grapevine	Public Information
Cooperation with Professional Community	Intergroup	Treatment

**Administrative Committee Reports**

Finance	Growth	Site and Agenda
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**Special Reports**

49<sup>th</sup> Florida State Convention

**Old Business:**

Motions from the Growth Committee to modify Structures & Guidelines as follows:

1. Modification – All information regarding the Assembly should be forwarded to the Secretary sufficiently in advance of the mailing deadline to ensure inclusion in the mailing. The mailing shall include the minutes of the previous Quarterly Assembly meeting and the Proposed Business Agenda. (page 5)
2. The following is the suggested order of business for the business session, but may be adjusted by the Chairperson to facilitate any special needs of the Assembly. (page 6)
3. Other items of business brought before the Officers/DCM, Area Officers or other meetings may be added to the agenda by the Chairperson. Business not on the agenda may be brought before the Assembly from the floor in the form of a motion. If such a floor motion is considered by the Chairperson to warrant Administrative Committee review the Chairperson may call for a motion to table and refer the motion to the appropriate committee to be discussed and reviewed, and returned to the floor for action at the current, next or following Assembly. (page 7)

MOTION TO TABLE TO NEXT ASSEMBLY DUE TO TIME CONSTRAINT. PASSED.

Motion from Growth Committee:

Motion that the following changes be made to the Archivist Guidelines and reprinted in the minutes to be voted on after the decision is made regarding the definition of a committee (revision attached).

1. Eliminate the term "non-rotating" wherever it occurs in the proposal.
2. Table the sections in items 2 and 3 on how to select, pending committee definition.
3. Add to Item 4 that the individual being considered must be a member of AA.
4. Change the reference to Concept 6 to Concept 11.

MOTION TO TABLE. PASSED

Motion from Growth Committee:

Motion to define a committee for the North Florida Area. A committee shall consist of the Area Committee Chairperson, the Alternate Area Committee Chairperson, three DCMs assigned by the Area Chairperson and any other voting member of the Area Assembly who so desires. TABLED. Discussion held. Motion made to amend motion to modify to Standing Committee's FAILED. Discussion again held. Motion to TABLE. PASSED. Referred back to Growth.

Motion from Delegate:

That the Area assume responsibility for the State Convention when it occurs in the Area. Seconded. Tabled.

Motion from Delegate:

That the Area not affiliate with the State Conventions. Seconded. Tabled.

**New Business:**

Anything proposed and passed through appropriate committees.

The following is what is needed for the simultaneous Spanish Translation.

1. Systran 5.0 Office with Spanish Plug-In	\$149.95
2. Systran CD (By Mail) (Backup if re installation is needed)	\$10.00
3. RCA Wireless headphones (900mhz, with replaceable batteries)	\$80.00
4. Spanish Keyboard (To be used by Spanish Translator)	\$65.00
5. Misc. Audio Cables & Adapters	\$16.00
 Total	 \$320.95

The Translator (Wearing the 900mhz Headphones) will be able to perform the simultaneous translation at the Assembly.

The 900mhz Transmitter will be plugged into the existing recording equipment used by the Recording Secretary.

The Systran 5.0 Software will be installed on the Spanish owned Computer, along with the Spanish Keyboard.

This is not a change to the Structures & Guidelines so will not have to be brought before the Growth Committee.

Tom D  
Chair Ad-Hoc Committee

January 2005

**2005 General Service Conference Committees  
Agenda Items**

**I. Agenda**

- A. Review suggestions for the theme of the 2006 General Service Conference.
- B. Discuss presentation/discussion topic ideas for the 2006 General Service Conference.
- C. Discuss workshop topic ideas for the 2006 General Service Conference.
- D. Review the General Service Conference Evaluation Form.

**II. Cooperation With the Professional Community**

- A. Review shared experience on ways local committees approach professionals in addition to writing letters, for possible inclusion in the C.P.C. Kit.
- B. Consider ways that members share information about A.A. one-on-one with professionals, for possible inclusion in C.P.C. materials.
- C. Discuss the need for a pamphlet directed to the criminal justice system.
- D. Consider request to create a video for professionals.
- E. Review contents of Kit and Workbook.

**III. Correctional Facilities**

- A. Consider including the following statement on A.A.'s Singleness of Purpose in the pamphlet "A Message to Correctional Professionals":

"Some professionals refer to alcoholism and drug addiction as 'substance abuse' or 'chemical dependency.' Nonalcoholics are, therefore, sometimes introduced to A.A. and encouraged to attend A.A. meetings. Anyone may attend *open* A.A. meetings, but only those with a *drinking* problem may attend *closed* meetings."
- B. Consider the revised updated draft manuscript of *A.A. in Prison: Inmate to Inmate*.
- C. Review Final Report exploring the feasibility and cost of producing and distributing an informational video introducing A.A. to training academies for corrections personnel. [Note: the estimated cost of production and distribution is \$50,000.]
- D. Review the draft service piece on "Guidelines for the Development of Workshops Introducing A.A. in Training Programs for Correctional Personnel."
- E. Consider suggestion that the name of the Conference Committee on Correctional Facilities be changed to the Conference Committee on Corrections.
- F. Review contents of Kit and Workbook.

#### **IV. Finance**

- A. Discuss self-support.
- B. Review and discuss report from trustees' Finance and Budgetary Committee on delegates' fees.
- C. Discuss request to include information on how to obtain a tax ID number in the "Self-Support: Where Money and Spirituality Mix" pamphlet.

#### **V. Grapevine**

- A. Consider request that in 2006 or later, the Grapevine produce a collection of stories for young people, drawn from previous issues of the A.A. Grapevine magazine, similar to *Spiritual Awakenings*.
- B. Consider request that in 2006 or later, La Viña produce an audio compact disc of La Viña stories on Steps Seven through Twelve as a companion to its CD of stories on Steps One through Six.
- C. Review Workbook.

#### **VI. Literature**

- A. Consider revised draft introduction developed by the Publications Department and reviewed by the trustees' Committee on Literature to be added to the front matter of the *Twelve Steps and Twelve Traditions*, as recommended by the 2003 Conference and per additional consideration of the 2004 Conference Committee on Literature.
- B. Consider revised draft pamphlet "Too Young?"
- C. Review trustees' Committee on Literature progress report on "Young People and A.A." pamphlet.
- D. Review trustees' Committee on Literature progress report on the Spanish-language Third Edition Big Book, *Alcohólicos Anónimos*.
- E. Consider revised draft text for the section titled "Service Sponsorship" on page 28 in the pamphlet "Questions and Answers on Sponsorship."
- F. Consider the revised draft comic book format pamphlet "It Happened to Alice!"
- G. Review draft manuscript of the revised pamphlet "The A.A. Group."
- H. Consider revised text for the section titled "The A.A. Grapevine" in the pamphlet "Your A.A. General Service Office."
- I. Discuss suggestion to develop a publication oriented toward and addressing the concerns of A.A. members with long-term sobriety.
- J. Discuss suggestion to replace the term "sexual preference" with "sexual orientation" in the pamphlet "A.A. and the Gay/Lesbian Alcoholic."
- K. Discuss request to revise the table of contents in *Living Sober* by creating "unity," "service," and "recovery" sections and by including a subtitle under chapter titles.

## **VII. Policy/Admissions**

- A. Review dates for the 2008 General Service Conference.
- B. Discuss report from trustees' Committee on the General Service Conference regarding the use of laptop computers at the General Service Conference.
- C. Consider requests to revise the timetable for the election of one delegate in the Western Canada Region to allow for two odd and two even panels in that region
- D. Consider request that a second Conference Committee on Literature be formed.

## **VIII. Public Information**

- A. Consider 2004 annual report from the trustees' Committee on P.I. regarding G.S.O.'s A.A. Web site.
- B. Review and approve final draft of the "Alcoholics Anonymous 2004 Membership Survey" pamphlet.
- C. Public Service Announcements (P.S.A.s):
  - 1. Consider approving the proposed television P.S.A. - "Living in Chaos" - developed by the trustees' Committee on Public Information.
  - 2. Review information on centralized redistribution, tracking and evaluation of television P.S.A., "We Know What It's Like."
  - 3. Consider centralized distribution, tracking and evaluation of the proposed television P.S.A. - "Living in Chaos" - at a cost not to exceed \$40,000, in addition to the work of local P.I. committees.
  - 4. Consider removing the phrase "and taking pills" from the P.S.A. "Teenager," spot # 6, on the radio P.S.A. CD item #R-10.
- D. Consider report from trustees' Committee on Public Information recommending first steps in determining the feasibility of replacing two videos, "A.A. - Rap With Us" and "Young People and A.A.," with estimated initial project costs not to exceed \$20,000.
- E. Consider a suggestion to replace/update the video "Alcoholics Anonymous – An Inside View."
- F. Review contents of Kit and Workbook.

## **IX. Report and Charter**

- A. Review *The A.A. Service Manual*, 2004 – 2005 Edition.
  - 1. Review editorial updates to *The A.A. Service Manual*.
  - 2. Review updated chart to replace "A.A. Grapevine, Inc." on page S80.
  - 3. Consider adding proposed text pertaining to the A.A. Grapevine Digital Archive and Reprint Policy.
- B. Discuss General Service *Conference Final Report*.
- C. Discuss A.A. Directories.
  - 1. Consider request to include online meetings in languages other than English, French and Spanish in A.A. directories under "ONLINE MEETINGS."
  - 2. Consider request to include adding Web site information for online meetings listed in A.A. directories under "ONLINE MEETINGS."
  - 3. Consider placement of a central office serving Native North American People in the A.A. directories.

## **X. Treatment Facilities**

- A. Review results of survey regarding activities of local committees involved in Treatment Facilities service.
- B. Consider request that the "Singleness of Purpose Statement" currently used in six C.P.C. pamphlets be added to the pamphlet "A.A. in Treatment Facilities."
- C. Review contents of Kit and Workbook.

## **XI. Trustees**

- A. Review resumes of candidates for regional trustee and trustee-at-large:
  - 1. East Central Regional Trustee
  - 2. Southeast Regional Trustee
  - 3. Trustee-at-large/U.S.
- B. Review slates of trustees and officers of the General Service Board.
- C. Review slates of directors of A.A. World Services and Grapevine Corporate Boards.
- D. Review request that the qualifications for regional trustee and nontrustee director be updated to include the following:

"That an Appointed Committee Member not be eligible as a Regional Trustee or nontrustee Director candidate until one year after his or her last service as an Appointed Committee Member."
- E. Discuss recommendation from trustees' Nominating Committee that new language be added to the Bylaws of the General Service Board regarding successor terms of Class B trustees in the event of resignation or death.

## **XII. Archives**

- A. Review Workbook.

## **XIII. International Conventions/Regional Forums**

- A. Consider the concept of broadcasting an encrypted, anonymity-protected, delayed Intranet broadcast of the 2005 International Convention Opening Flag Ceremony.
- B. Discuss the upcoming 2005 International Convention.
- C. Discuss ways to encourage interest in Regional and Special Forums.
- D. Discuss the concept of restructuring and/or increasing Forums (Regional/Special).

# Summary of Conference Procedures

**G**enerally speaking, we follow *Robert's Rules of Order*, and proceed on as informal a basis as possible consistent with the rights of all concerned. However, over the years the Conference has adopted some exceptions to *Robert's Rules*, which help it to proceed more closely in accord with the Traditions.

It is important to remember that the purpose of rules of order is to make it easier for the Conference to conduct its business; rules exist to allow the Conference to do what it needs to do to carry out the will of the Fellowship by reaching an informed group conscience.

## Conference Quorum

A Conference quorum—two-thirds of all registered members — is required to conduct Conference business.

## Committee System

To the extent possible, important matters to come before the Conference will be handled via the "Committee system." This assures that a large number of questions can be dealt with during Conference week. Each Committee considers carefully the items before it and presents its recommendations to the Conference as a whole for acceptance or rejection.

The final order of Conference business will be consideration of floor actions, if any, which have been submitted in writing. A motion that the Conference decline to consider a proposed floor action is not debatable, and requires a two-third vote to carry.

## General Rules of Debate

(agreed to at the beginning of each Conference)

- People who wish to speak line up at the microphones and are called on in order.
- Each person may speak for two (2) minutes.
- No one may speak for a second time on a topic until all who wish to have spoken for the first time.
- Voting is by show of hands.

## Calling the Question

Calling the question brings debate to a halt while Conference members decide whether to proceed directly to a vote (the question) or go on with the debate. A motion to call the question:

- Must be made in order at the microphone.
- Requires a second.
- Is not debatable.
- Requires a two-thirds vote.

## Substantial Unanimity

All matters of policy (Conference Advisory Actions) require substantial unanimity, that is, a two-thirds majority. Any actions, including amendments, that affect an Advisory Action, or motions that might result in such an action, also require a two-thirds majority.

Because the number of members present in the hall during the week of Conference varies from time to time, the phrase "two-thirds vote" is taken to mean two-thirds vote of the Conference members voting, as long as the total vote constitutes a Conference quorum.



## Reconsideration

After voting on a matter of policy, the losing side will always be given an opportunity to speak to their position. A motion to Reconsider a vote must be made by a member who voted with the winning side, but it can be seconded by anyone. If the motion receives a majority vote, but fails to pass for lack of a two-thirds vote, the majority may speak to their position, and the motion to Reconsider must be made by someone who voted against the motion—in this case, someone who voted against the motion would be on the prevailing side.

- Only a simple majority is required.
- No action may be reconsidered twice.
- If the majority votes to reconsider, *full debate*, pro and con, is resumed. (Conference members are urged to limit discussion to *new considerations* of the question under debate.)

## Tabling a Motion

Tabling a motion (postponing discussion to a later time during the same Conference):

- Requires a motion and a second.
- Is not debatable.
- Needs only a simple majority to pass.

## Tips, Hints, and Words of Caution

*Full discussion* of a recommendation should take place *before* the vote. Premature actions (e.g., amending motions early in the discussion or hastily calling the question) can divert attention from the subject at hand, thus confusing and/or delaying Conference business.

Everyone is entitled to, and should, express his or her opinion. However, if your perspective has already been stated by someone else, it is not necessary to go to the mike and say it again.

Remember, too, that saving "minority opinions" for after the vote, when there is no rebuttal, is another time-waster, for it can force the Conference body to reconsider a question that might well have been decided the first time around if it had been thoroughly examined from all sides.

